

# City of Naples

## ESTOPPEL REQUEST

Finance Department Fax: (239) 213-1023  
Code Enforcement Fax: (239) 213-1845  
Police Department Fax: (239) 213-4816

Company Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax back to: \_\_\_\_\_

Please complete all of the following information and fax to Code Enforcement, the Finance Department, and the Police Department.

Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Legal: \_\_\_\_\_ Unit: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_  
Folio #: \_\_\_\_\_

**Please do not write below this line**

### FINANCE:

- To the best of my knowledge, there \_\_\_\_\_ ARE \_\_\_\_\_ ARE NO unpaid utility bills on this property from the City of Naples. At the request of the customer, **a final bill will be calculated through closing or request date and payment in full is requested at this time.** For more information call (239) 213-1800.  
Amount due: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(City Employee)

- There \_\_\_\_\_ ARE \_\_\_\_\_ ARE NO special assessments outstanding.  
Amount due: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(City Employee)

### CODE ENFORCEMENT:

- There \_\_\_\_\_ ARE \_\_\_\_\_ ARE NO unpaid Code Enforcement Board fines or liens.  
Amount due: \_\_\_\_\_
- There \_\_\_\_\_ ARE \_\_\_\_\_ ARE NO unpaid lot mowing/clearing charges or liens.  
Amount due: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(City Employee)

### POLICE DEPARTMENT:

- There \_\_\_\_\_ ARE \_\_\_\_\_ ARE NO unpaid false alarm fees or liens.  
Amount due: \_\_\_\_\_
- Please attach copies of existing charges/assessments, fines/liens attached.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(City Employee)

*Disclaimer: This document is not an official record and has been prepared at the request of the recipient. The Finance Department of the City of Naples, Florida and it's employees disclaim any liability for any errors in the information provided herein and do not warrant the accuracy of this information. To assure accuracy, you should have an independent search prepared by a qualified abstract of the company or an attorney-at-law. The delinquent records for the City of Naples are open for inspection by anyone desiring to perform a search. Building Permit fees are not accurate until permit has been completed.*